

# START PROUD | FIER DÉPART

Associate Vice President, Start Out Conference

REPORTS

TO:

Vice President, Start Out Conference

## ABOUT THE OPPERTUNITY

As the Associate Vice President of the Start Out Conference you serve in a general executive role for the Start Out Conference supporting the VP in any additional tasks that need to be done. This could include sourcing speakers and workshop topics with the Associate, Content. This is a general role that is good for people who want to take on a larger role in the organization but aren't ready to commit to the demands of a VP level position. Due to the conference wide visibility of the role it serves as a successor role to the VP.

## HOW TO APPLY

Email your resume to [human.resources@startproud.org](mailto:human.resources@startproud.org) with the position title in the subject line. \_\_\_\_\_

## CORE RESPONSIBILITIES

- Assisting the VP in big picture conference wide planning including themes, keynote speakers, venue, and other significant aspects of the conference.
- Assist in content creation of workshops, panels, or other program events of the conference.
- Working with the logistics associate to develop volunteer schedules, detailed event plans and schedules, or other needs as arise.
- Facilitate cross organization communication and planning between teams.

## IDEAL CANADIATE

- Have previous experience volunteering, can provide insight on the challenges and opportunities that the LGBTQ+ community is facing collectively.
- Highly motivated individual who can work efficiently with minimal supervision
- Not afraid to speak of your mind, entrepreneurship spirit preferred

## COMMITMENT:

- ~10 hours per week from October-August & 30+ in September; minimum 1 year of commitment overall
- Mandatory attendance in quarterly team meetings
- Mandatory attendance at Start Proud events and initiatives throughout the year

## BENEFITS

- Ongoing professional development and training opportunities
- Potential for letters of recommendation and references
- Opportunity to work and network with various industry leaders with LGBTQ community
- Expand personal and professional network

Additional information: 1 position available

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## **About Start Proud**

Start Proud makes the student communities we serve as a clear focus of what we do. We produce initiatives that provide career and professional development support to lesbian, gay, bisexual, transgender, queer, and other sexual minority (LGBTQ+) students in Canada while building a national network of like-minded professionals to promote a workplace culture that is more diverse and inclusive.

## **Valuing Diversity & Inclusion**

At Start Proud, we are committed to fostering an inclusive, accessible environment, where all of our volunteers feel valued, respected, and supported. We are dedicated to building a workforce that reflects the diversity of our communities in which we live and serve. We encourage everyone to apply, including people from underrepresented groups who self-identify as transgender, non-binary, Indigenous, persons of colour, and persons with disabilities etc.