

# START PROUD | FIER DÉPART

Associate, Data & Analytics  
REPORTS  
TO:  
Vice President, Web & Data

## ABOUT THE OPPORTUNITY

As the associate, Data & Analytics, you are responsible for assisting the Manager in the design and successful implementation of core enterprise data infrastructure, providing sound data analysis to facilitate strategic decision making, and contributing to the design, development & execution of surveys.

## HOW TO APPLY

Email your resume to [human.resources@startproud.org](mailto:human.resources@startproud.org) with the position title in the subject line. \_\_\_\_\_

## CORE RESPONSIBILITIES

- Contribute to the design and development of reports & dashboards
- Collaborate with internal stakeholders and customers in gathering requirements and implementing best in class solutions
- Maintain and enhance data operations and availability
- Build integrations between enterprise data systems
- Ensure data quality and correctness
- Continually innovate to add value, optimize processes, tools and technologies

## IDEAL CANDIDATE

Need to have:

- Experience with Spreadsheets

Nice to have:

- Knowledge of SQL databases
- Some coding experience
- Data Visualization experience
- Knowledge of WordPress

- Highly motivated individual who can work efficiently with minimal supervision
- Not afraid to speak your mind, entrepreneurship spirit preferred

## COMMITMENT:

- 5-10 hours / week depends on the seasons; minimum 1 year of commitment overall
- Mandatory attendance in quarterly team meetings
- Mandatory attendance at Start Proud events and initiatives throughout the year

## BENEFITS

- Ongoing professional development and training opportunities
- Potential for letters of recommendation and references
- Opportunity to work and network with various industry leaders with LGBTQ community
- Expand personal and professional network

Additional information: 1 position available

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## **About Start Proud**

Start Proud makes the student communities we serve as a clear focus of what we do. We produce initiatives that provide career and professional development support to lesbian, gay, bisexual, transgender, queer, and other sexual minority (LGBTQ+) students in Canada while building a national network of like-minded professionals to promote a workplace culture that is more diverse and inclusive.

## **Valuing Diversity & Inclusion**

At Start Proud, we are committed to fostering an inclusive, accessible environment, where all of our volunteers feel valued, respected, and supported. We are dedicated to building a workforce that reflects the diversity of our communities in which we live and serve. We encourage everyone to apply, including people from underrepresented groups who self-identify as transgender, non-binary, Indigenous, persons of colour, and persons with disabilities etc.